

August 10, 2006

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, August 10, 2006 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Donnellan, Ouwerkerk, and Vice Chairperson Gates.

Absent: Commissioners Haddon, Pyles, and Chairperson Tymczyszyn.

Also Present: Facility Operations Manager Megerdichian and Airport Business Manager Zucker.

Due to the absence of Chairperson Tymczyszyn, Vice Chairperson Gates led the meeting.

MOTION: Commissioner Ouwerkerk moved to grant excused absences to Commissioners Haddon, Pyles and Tymczyszyn for the August 10, 2006 Airport Commission meeting. Commissioner Dingman seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Vice Chairperson Gates led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Ouwerkerk, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF JUNE 8, 2006 AND JUNE 29, 2006

MOTION: Commissioner Ouwerkerk moved for the approval of the June 8, 2006 and June 29, 2006 Airport Commission meeting minutes as submitted. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval (absent Commissioners Haddon, Pyles, and Tymczyszyn).

6. ACTION ITEMS: NONE

7. INFORMATION ITEMS

7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Vice Chairperson Gates noted that the following reports for July and August 2006 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, Meeting Room Schedules, and Hangar Waiting List.

Facility Operations Manager Megerdichian provided an update on the Airport Security Project, noting that City Council appropriated the additional \$1 million as presented on June 27, 2006 on the Consent Calendar. He reported that Construction of Two Executive Hangars was awarded to contractors at the July 11, 2006 City Council meeting and estimated that it would take eight weeks for final shop drawings and structural engineering approval. He noted that most material would be pre-fabricated off site, with the estimated construction start time in November/December 2006.

In response to Commissioner Dingman's inquiry, Facility Operations Manager Megerdichian confirmed that the hangars would be installed at the old Acme site.

When Commissioner Ouwerkerk inquired if there would be accommodations made for nearby tenants during construction of the executive hangars, Facility Operations Manager Megerdichian advised that those logistics would be worked out with the contractors.

Responding to Commissioner Donnellan's inquiry, Facility Operations Manager Megerdichian explained that the Facility Services Division is responsible for the construction aspect of all City facilities, including insurance and contract details.

Responding to Commissioner Ouwerkerk's inquiry, he stated that the existing color would be matched for Paint and Seal Airport Tower.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Vice Chairperson Gates noted that the following reports were included in the agenda material for June and July 2006: Events Requiring Emergency Response and Airfield Operations Status.

Commissioner Donnellan initiated a brief discussion about an ILS system failure at LAX.

In response to Vice Chairperson Gates' inquiry, Facility Operations Manager Megerdichian stated that he has not heard from Cal Trans regarding an inspection.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

No report.

8. ORAL COMMUNICATIONS

8A. Responding to Vice Chairperson Gates' inquiry, Facility Operations Manager Megerdichian stated that he was not a member of the American Association for Airport Executives (AAAE).

8B. Facility Operations Manager Megerdichian reported that existing air conditioning units would be replaced in the tower and that there would be a job walk next week.

8C. Facility Operations Manager Megerdichian reported that the Commission Work Plan was approved by City Council on July 11, 2006 and that he would present an implementation plan at the next Commission meeting.

8D. Facility Operations Manager Megerdichian provided a verbal update on the noise abatement system. He reported that sites 3 through 7 were on-line and had both noise data and audio feed stored. He noted that they have had difficulty with their connection to Verizon DSL. He estimated that the majority of upgrades would be completed by the end of the month, with the cameras and data servers operational in approximately two months. He noted that there would be two fixed cameras positioned on the field and that they are currently updating the noise map.

Commissioner Ouwerkerk suggested that they hold an open house to demonstrate the noise abatement system capabilities.

In response to Commissioner Dingman's inquiry, Facility Operations Manager Megerdichian advised that staffing would not change.

Facility Operations Manager Megerdichian offered to request written information regarding logged noise complaints from the Community Development Department.

9. ADJOURNMENT

MOTION: At 7:31 p.m., Commissioner Ouwerkerk, seconded by Commissioner Donnellan, moved to adjourn the meeting to Thursday, September 14, 2006 at 7:00 p.m., at the West Annex meeting room.

Approved as Submitted September 14, 2006 s/ Sue Herbers, City Clerk
